# Syllabus

Note to instructors: Orange text is provided as a guide for you. When you post your syllabus, please ensure guide text is removed and that all text is in black font. Please refer to the University’s [minimum requirements](https://apa.oregonstate.edu/academic-programs/academic-policies-and-procedures?title=syllabus) for course syllabi as a reference.

Course Name and Number:

Term Offered:

Credits:

Instructor:

Instructor Email and Phone:

Instructor Office Location and Office Hours:

[Link to instructor bio or website:

Teaching Assistant(s) name and contact info if applicable:]

## Course Description

[Course description from OSU course catalog, including co- and pre-requisites.]

## Hybrid Course Structure and Credits

[Explain the hybrid nature of the course, including the integration of classroom and online learning activities. Consider OSU’s definition of hybrid: A hybrid course includes both regularly scheduled on-site classroom meetings, and significant online out-of-classroom components, that replace regularly scheduled class meeting time. Note the number of hours weekly that the course meets in class and estimate the number of hours per week on average that students will interact with online and other course materials. For example, “This course combines approximately 90 hours of instruction, online activities, and assignments for 3 credits,” or 120 hours for 4 credits. See [sample hybrid course syllabi](http://ctl.oregonstate.edu/resources/find/hybrid-learning?term_node_tid_depth=66) on the Hybrid Initiative website for examples.]

A hybrid course includes both regularly scheduled on-site classroom meetings, and significant online out-of-classroom components, that replace regularly scheduled class meeting time. This course is delivered both in person and online via Canvas, where you will interact with your classmates and your instructor.

* **In class**, you will meet for [number of hours] hours each week, where you will engage in [specify class activities] with your classmates and instructor.
* **Online in Canvas**, you will interact with the course content, your peers and instructor for [number of hours] hours each week, where you will [specify class activities].

CommunicationPlease post all course-related questions in the General Q&A Discussion forum so that the whole class may benefit from our conversation. Please email me for matters of a personal nature. I will reply to course-related questions and email within 24-48 hours.

Learning Resources[For example, textbooks, lab kits, or course packets. You may also include information about and links to academic resources that you expect students to use during the term, such as the Writing Center or Supplemental Instruction.]

Please check with the [OSU Beaver Store](http://osubeaverstore.com/Academics) (800-595-0357) for up-to-date information. If you purchase course materials from other sources, be careful to obtain the correct ISBN.

## Course-Specific Measurable Student Learning Outcomes

See [Student Learning Outcomes](http://oregonstate.edu/admin/aa/apaa/outcomes-student-learning-outcomes-for-courses-and-degree-programs) for a definition and instructions.

For [Bacc Core Courses](http://oregonstate.edu/admin/aa/apaa/academic-programs/curriculum/curricular-policies-and-procedures#65) (BCC), syllabi must include the relevant BCC category learning outcomes verbatim.

* + (The syllabus must include verbatim) **"This course fulfills the Baccalaureate Core requirement for the \* category. It does this by \*."**  (Take 1-2 sentences to briefly make the connection between your course content and/or approach of your course to the BCC category student learning outcomes.)
  + Each syllabus must explicitly identify/label these outcomes as BCC Learning Outcomes for the category it satisfies.
  + Each syllabus must include a description that helps students understand the connection between the course and the BCC Category.
  + Within the syllabus, make clear to students how the BCC category learning outcomes will be integrated into the course and assessed.
  + Writing Intensive Curriculum (WIC): Each syllabus must also make it clear that:
    - Individual writing comprises at least 25% of the course grade
    - Students individually write and revise (after feedback) at least 2,000 words in formal, graded writing - about 10 pages
    - Revision of the 2,000-word formal writing is required, not optional
    - The total word count for formal writing is at least 4,000 words (2,000 counted for the draft and 2,000 counted for the final copy)
    - Informal, ungraded writing comprises about 1,000 words (or enough to make the total word count at least 5,000)

For [slash courses](http://oregonstate.edu/admin/aa/apaa/academic-programs/curriculum/curricular-policies-and-procedures#114), list appropriate distinctions in outcomes, instructional opportunities, and evaluation procedures between the undergraduate 4XX and graduate 5XX versions of the course.

## Evaluation of Student Performance

Your grade will be calculated based on the total number of points you have earned plus any extra credit points divided by 1000.

Your grade will be based on the following scale:

A = 93-100% A- = 90–92% B+ = 87–89% B = 83-86% B- = 80–82% C+ = 77-79%

C = 73-76% C- = 70-72% D+ = 67-69% D = 63-66% D- = 60-62% F = below 60%

The list below indicates how points are apportioned:

Discussions – 150 points

Quizzes – 150 points

In-Class Writing – 100 points

Group Project – 150 points

Homework – 150 points

Midterm Exam – 150 points

Final Exam – 150 points

Total – 1000 points

## Statement Regarding Students with Disabilities

Accommodations for students with disabilities are determined and approved by Disability Access Services (DAS). If you, as a student, believe you are eligible for accommodations but have not obtained approval please contact DAS immediately at 541-737-4098 or at <http://ds.oregonstate.edu>. DAS notifies students and faculty members of approved academic accommodations and coordinates implementation of those accommodations. While not required, students and faculty members are encouraged to discuss details of the implementation of individual accommodations.

## Expectations for Student Conduct and Academic Integrity

Student conduct is governed by the university’s policies. See [Code of Student Conduct](http://studentlife.oregonstate.edu/sites/studentlife.oregonstate.edu/files/code_of_student_conduct.pdf). For further information, visit [Student Conduct and Community Standards](http://studentlife.oregonstate.edu/studentconduct).

## Reach Out for Success

University students encounter setbacks from time to time. If you encounter difficulties and need assistance, it’s important to reach out. Consider discussing the situation with an instructor or academic advisor. Learn about resources that assist with wellness and academic success at [oregonstate.edu/ReachOut](https://counseling.oregonstate.edu/reach-out-success). If you are in immediate crisis, please contact the Crisis Text Line by texting OREGON to 741-741 or call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255)

## Statement Regarding Religious Accommodation

Oregon State University is required to provide reasonable accommodations for employee and student sincerely held religious beliefs.  It is incumbent on the student making the request to make the faculty member aware of the request as soon as possible prior to the need for the accommodation. See the [Religious Accommodation Process for Students](http://eoa.oregonstate.edu/religious-accommodation-policy).

## Basic Needs Statement

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Human Services Resource Center (HSRC) for support ([hsrc@oregonstate.edu](mailto:hsrc@oregonstate.edu), 541-737-3747). The HSRC has a [food pantry](https://studentlife.oregonstate.edu/hsrc/food-security/hsrc-food-pantry), a [textbook lending program](https://studentlife.oregonstate.edu/hsrc/textbooks) and other resources to help. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to provide any resources that they may possess.

Student Evaluation of Teaching   
The online Student Evaluation of Teaching system opens to students the Wednesday of week 8 and closes the Sunday before Finals Week. Students will receive notification, instructions and the link through their ONID. They may also log into the system via Online Services. Course evaluation results are extremely important and used to help improve courses and the learning experience of future students. Responses are anonymous (unless a student chooses to “sign” their comments agreeing to relinquish anonymity) and unavailable to instructors until after grades have been posted. The results of scaled questions and signed comments go to both the instructor and their unit head/supervisor.  Anonymous (unsigned) comments go to the instructor only.

## Course Policies

[Sample wording is offered below for additional course policies. Feel free to edit, delete or add your own.]

Discussion Participation Students are expected to participate in all graded discussions. You will need to participate in our discussions on at least two different days each week, with your first post due no later than Wednesday evening, and your second and third posts due by the end of each week.

### Guidelines for a Productive Hybrid Course

Students are expected to conduct themselves in the course (for example, in the classroom, on discussion boards and in email) in compliance with the university’s regulations regarding civility.

Civility is an essential ingredient for academic discourse. All communications for this course should be conducted constructively, civilly, and respectfully. Differences in beliefs, opinions, and approaches are to be expected. In all you say and do for this course, be professional. Please bring any communications you believe to be in violation of this class policy to the attention of your instructor.

Active interaction with peers and your instructor is essential to success in this hybrid course, paying particular attention to the following:

* Unless indicated otherwise, please review the readings and other instructional materials for each week before participating in the discussion board.
* Read your posts carefully before submitting them.
* Be respectful of others and their opinions, valuing diversity in backgrounds, abilities, and experiences.
* Challenging the ideas held by others is an integral aspect of critical thinking and the academic process. Please word your responses carefully, and recognize that others are expected to challenge your ideas. A positive atmosphere of healthy debate is encouraged.

Makeup Exams (or Quizzes)Makeup exams will be given only for missed exams excused in advance by the instructor. Excused absences will generally not be given after the absence has occurred, except under very unusual circumstances.

Online Quiz (or Exam) Time Limits Online quizzes in this class are timed; if you exceed the time limit on an online quiz, you will be assessed a penalty of \_\_\_ for every \_\_\_-minute interval beyond the time limit.

Incompletes Incomplete (I) grades will be granted only in emergency cases (usually only for a death in the family, major illness or injury, or birth of your child), and if you have turned in \_\_\_% of the points possible (in other words, usually everything but the final paper or final exam). If you are having difficulties that might prevent you completing the course, please don’t wait until the end of the term; let me know right away.

Course Schedule[This is a concise outline of topics and in-class and online activities including assessments; the course timeline is arranged by the week of the term. Clearly specify whether activities will take place online or in class, and where assignments will be turned in. The schedule may be incorporated in the syllabus or posted as a separate file.]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Week | Topics | Readings | Assignments (C = in-class)  (O = online) | Due Dates |
| 1 | Quantum Physics | Chapter 1 | Week 1 intro discussion (O)  Quiz 1 (O) | First post due Wed., second and third posts due Fri.  Quiz available Wed. through Fri. |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |
| Finals |  |  |  |  |